

St. Patrick PTO  
September 20, 2017  
Meeting Minutes

Called to order at 6:02.

Opening Prayer

MEETING PARTICIPANTS: Michelle Groothuis, Michele Pelc, Audra Pline, Janet Pung, Jocelyn Rockey, Jenny Sandborn, Stephanie Dailey, Jamie Myers, Karen Scheurer, Machele Haskin, Melinda Fandel, Stacy Russman

COMMITTEE MEMBERS PRESENT:

President-Jackie Morris

Vice President-Jen Chamberlain

Treasurer: Mara Pline

Secretary: Nikki Mosser

TEACHERS PRESENT: Gayle Thelen, Terry Austen

There were 18 people in attendance.

New Business:

- **Welcome new members**-Stephanie Dailey. Her daughter Maeve is in DK. Machele Haskin. She has a 7<sup>th</sup> grader, Reise and Marin in 4<sup>th</sup> grade.
- **New Meeting Format**-30 minute agenda per meeting. Work to be completed after meeting.
- **Thank you** to the teachers for attending the PTO meetings. Thank you from the teachers for the back to school gift cards.
- **Announcements-**
  1. We will be working on Kids Fest games following the meeting as well as Used Uniform if time allows.
  2. *Used Uniform Sales* from the beginning of the year-\$430.36
  3. Thank you to all that helped with the Open house and Tailgate. A special thank you to Audra Pline and Angie Beckhold.
  4. *Teacher luncheon* will be Oct. 12<sup>th</sup>
  5. *Coffee and Donuts* sign up for Oct. 1<sup>st</sup>. We are in need help after 9:30 mass.
  6. *Veteran's Day* sign up for Nov. 10<sup>th</sup>. We are in are in need cookie donations and help the day of the event...setting up, making coffee, decorating, and light clean up.
  7. *Wine Tasting* will be held on Thursday, November 16<sup>th</sup>. The PTO will be making baskets for the raffles. The cost for the baskets is included in the budget. The teachers will also be donating a basket.
  8. *Receipts* can be collected by any PTO board member, or given to Mara Pline directly. It is also acceptable to turn them into the office, which will turn them in to Mara.
  9. *Budget* items will no longer be presented at every PTO meeting. Instead, it will be presented twice per year. There are all new officers and the budget is still a work in progress.
- **Approval of August Minutes**  
Jenny Sandborn motioned to approve. Audra Pline seconded.  
Motion approved.

- **Old Business**
  - *Class representatives* will no longer be used as a form of communication from the PTO. Instead, news blasts-Remind, Sign Up Genius, teachers' newsletters, PTO newsletters, and the PTO website will be used to communicate. The PTO's new committee members are more active and involved with administration and outreach to the teachers. A motion was made to eliminate the Class Reps positions by Stacy Russman. Michelle Pelc seconded.
  - *Used Uniform Sales* will be run by Karen Dugan. The next sale is October 12<sup>th</sup> during Parent Teacher Conferences.
  - *Kids Fest* will be held October 8<sup>th</sup>. Michelle is still looking for parents to sign up to cover kids games. The raffle tickets went out on Friday. Michelle is putting together a binder listing timelines and responsibilities for the Kids Fest games, as well as a timeline. She will be making phone calls the week before to remind workers that have already signed up.
  - *Principal/Teacher Appreciation*- There is a monthly sign up sheet for bringing in a snack and cleaning the staff lounge. This is a great opportunity for working parents to volunteer. It can be done on your time on a day of your choosing. Principal Appreciation will be in November. Contact Nikki Mosser if you have questions or would like to volunteer.
  - *Book Fair*-There is a sign up sheet to help set up and work the Book Fair. It will be running all week and during Kids Fest. The room will be on the first floor-room 103. The theme will be cowboy inspired.
- **Recap**
  - Our meetings will be held to 30 minutes and will follow the format used tonight. Thank you to all who took time out of their busy schedules to come. We will be working on Kids Fest games and possibly Used Uniforms if anyone is able to stay.
  - Our next meeting will be October 18<sup>th</sup> at 6:00, room 208. We will be working after that meeting as well.

Needs: Please consider signing up to volunteer!

### Reports:

#### Committees-

Book Fair (Audra)	Wish list (Audra)	Kids fest (Michele)	Luncheon (Kim)	Box tops (Janet)
Playground	Public Relations (Angie)	Teacher/Principal app. (Nikki)	Used Uniform Sales	

Closing Prayer-Our Father

Meeting adjourned at 6:27.

**Next Meeting: October 18th in room 115**

### 2017/2018 Meeting Schedule, room 115 at 6 pm

Oct. 18      Nov. 8      Dec. 13      Jan. 17      Feb. 21      March 21      April 19      May 16

#### SAVE THE DATES

October 8th-15th-Book Fair  
 October 8<sup>th</sup>-Fall Festival/Kids Fest  
 October 13<sup>th</sup>-Teacher Conference Luncheon

November 10<sup>th</sup>-Veteran's Day Celebration  
 November 16<sup>th</sup>- Wine Tasting/Principal Appreciation

Respectfully submitted,

Nikki Mosser  
 PTO Secretary